Purchase Order

PO Number:	Date

Vendor	Customer
Name:	Name:
Company:	Company:
Adress:	Adress:
Phone:	Phone:
E-mail:	E-mail:

Shipping Terms	Shipping Method	Delivery Date

Code	Product Description	Quantity	Unit Price	Amount

Note		
	Subtotal ($):	
	Discount (%):	
	Sales Tax (%):	
	Other Cost ($):	
	Shipping & Handling ($):	
	Total Amount ($):	